

!!

O.03.02

:
:
:
1
1,2
4
1,2
144

!!

Present.

Past

! -! !
-

!

Future.

!

1		18			8		10
2		18			8		10

3		18			8		10
4		18			8		10
		72			32		40
5		18			8		10
6		18			8		10
7	-	18			8		10
8		18			8		10
		72			32		40
		144			64		80

! 64 80
-4
!
! I !
! 40
2
! ! !

_____ : Visit of a foreign partner -21)
_____ to be 94- - -14)
_____ 95-96)
_____ : Visit of a foreign partner -21)
_____ -14)
_____ -31)
_____ there is/are . 99-101)

_____ to have _____ have got - . 103-
104)

_____ : First names and friendship)

_____ : Forms of Address -19)

_____ : Listen to people getting acquainted at a conference. What are they talking about? Do they get on with each other?

_____ -43)

-3 7-8) -7),
_____ : Tough interviews -86)

_____ : Applying for a job

_____ -43)
_____ : Winning posts -89),
_____ : A new job
_____ -18 . 10-12)

_____ -43)
_____ -14 -38)
_____ : Job hunting -40)

_____ (-43)

_____ : Dos and donts for job seekers -52)

)

_____:)		
_____:	The Present Simple Tense	-	-7
-109)			
_____:	Modern Etiquette	26-28	
_____	27)		

_____:			
_____:	The Present Continuous Tense	-	
2,7,9,12			-120)
_____:	Modern Etiquette	-34)	

_____:			
_____:			The
Present Simple Tense vs the Present Continuous Tense		-	-
124)			
_____:	Telephone techniques that work (-41),

_____:			
_____:			125)
_____:	Telephone English: how to take and give messages		

!!

_____:			
_____:	The Past Simple Tense	-23)	128-
130-132)			
_____:	Why should I learn English	10 compelling reasons for	
EFL learners (24-25)		

_____:			
_____:			-23)

_____:
139-140)

The Past Continuous Tense

137-

_____, _____: Why should I learn English 10 compelling reasons for
EFL learners (.24-25)

_____:

_____:
Simple Tense vs the Past Continuous Tense

142

1,2

142)

The Past

_____: Vive la difference?

230-231)

_____:

_____, _____: Cross-cultural differences between native English-
speaking communities (c. 234)

differences: are they important

Cross-cultural

!

II !

!

2

_____) _____:
_____): Business trips

_____) _____:
_____): A business trip

-69)

_____:

_____) _____:
_____): Catching a train. Booking train tickets in
Britain. Booking train tickets in the USA (

_____) _____:
_____): A railway journey

65-66),

6

. 65)

_____:

Airplane reservations

_____: 1 . 71)

Travelling by plane
-66),

_____: At a hotel

Booking a room

_____: Negotiations
c. 4- - -10)

_____: Rules for negotiations

_____: Negotiation tactics

_____: Present - -12)

_____: At the office

Meeting a partner
-27)

_____: Past.)
_____: Discussing the price problem 1

_____:

! -! !

_____ : Time management

_____ : / The Future Simple Tense (c. 146-148), (148)

_____ : How well do you manage time

_____ : Managing your time

_____ : The Future Continuous Tense -156
1 (156)

_____ :
_____ : What do you do in your free time

_____ : Leisure time
_____ : Leisure activities

_____ : The Future Perfect Tense - -3
, 36-37)

_____ : Five ways to balance work and leisure

_____ : Work and leisure

!
)

_____ : Education

_____ : Education: Historical Perspective c.19-20)

_____ : To be going to - - -154

_____ : Education in a globalized world

_____ : Changes in
education - for the better or for the worse?

_____ : British school system -26)
_____ : Comparison of British and Russian
school system"

_____ : American school system -28)
_____ : My future
profession

! ! I !
! ! ! !
!

_____ : Visit of a foreign partner -21)
_____ to be - -14)
_____ - -98)

! there is/are. -21)
_____ : First names and friendship -102)

! to have have got - -105)

_____ : Forms of Address -19)

! _____ : The art of mingling -

! _____ -43)

_____	: Tough interviews	-86)	
_____			-7),
-	-10)		
!			
_____	: Winning posts	-43)	
_____			-36)
!			
_____		-43)	
_____			-42).
_____	: Job hunting	-40)	
_____	V	-50)	
!			
_____	: Dos and don ts for job seekers		-52)

	!		
!			

21)			
!			
_____	: Modern Etiquette	-38)	

-	-24)		
_____	Modern Etiquette	-38)	
!			

_____			-18),
	-24)		
_____	: Telephone etiquette: how phonogetic are you?		
	-46)		

!

-26)

_____ : Telephone etiquette: how phonogetic are you?
-47)

!!

!

!

The Past Simple Tense
-136)

-

!

_____ : The impact of culture on business
The Past Continuous Tense

!

-86)

-87)

_____ :
_____ : Stereotypes vs cultural generalizations
232-233)

!

_____ : British attitudes. Tea (

.234-235)

:

-

!

II !

!

!

!

_____ : Business trips

_____ :

-

-70)

!

_____: Travelling by railway -70)

!

_____: -66),
_____: Travelling by plane

!

_____: -80).
____ At the Grand hotel
____: London

!

!

_____: Negotiations
____ c. 4- - -10)

!

_____: Present - -14)
_____: The most important elements of negotiations

!

_____- -27)
_____: Discussing the order

!

_____: Past - -28)
____ Discussing the price problem

! -! !
!

! _____ - The Future Simple Tense c. 146-
_____ -151)

! _____ The Future Continuous Tense -
_____: Good and bad time
management

! _____: Leisure time

! _____: The Future Perfect Tense -

! _____: To be going to -
_____ History of world education

! _____ Future
_____ Educational revolution

! _____ -160)
_____ Jobs in education

! _____ -162)
_____: Institutions of higher learning in the United States
(. 28-30)
_____: Teaching: art or science?

!

-

- !!

I-II !

5

Образцы тестовых заданий для текущего контроля

!

1)

- a) a
- b) an
- c) the
- d) -

2)

Our parents at work.

- a) are
- b) is
- c) am
- d) -

3)

She is from Scotland

- a) she is
- b) is she
- c)
- d) isn t it

4)

.

- a) him
- b) he
- c) his
- d) he s

5)

- a) has
- b) does have
- c) have
- d) haves

6)

- a) There is
- b) There are
- c) Is there
- d) Are there

7) _____ you got a pen?

- a) are
- b) have
- c) has
- d) is

8) _____ .

- a) a few; one
- b) few; a
- c) some; the other
- d) a little; another

9) _____ .
Last year our students had _____ in Correctional School Education.

- a) many laboratory works
- b) much laboratory work
- c) a few laboratory works
- d) one laboratory work

10) _____ .
The news _____ so depressing that we do

- a) is; it
- b) are; it
- c) is; them
- d) are; they

11) _____ .
I have left _____ book at home. Can you give me _____ ?

- a) my; your
- b) mine; your
- c) my; yours
- d) mine; yours

12)

- a) something
- b) some
- c) anything
- d) nothing

13)
Look at _____ geese!

- a) this; they
- b) those; it
- c) these; them
- d) these; they

14)

He _____ now.

- a) is reading
- b) read
- c) are reads
- d) reads

15)

When I _____ to university yesterday, I _____ my friend.

- a) am going, meet
- b) was going, was meeting
- c) went, was meeting
- d) was going, met

A A 5. A B 8. D 9. C 10. A 11. C 12. A 13. D 14. A 15. D

! 2

1)

_____ this film before?

- a) Do you see
- b) Did you see
- c) Have you seen
- d) Will you see

2)

Michael _____ playing the piano at the age of six.

- a) began
- b) begins
- c) had begun
- d) was beginning

3)

arrive

4)

My parents _____ in London since 2009.

- a) were living
- b) have lived
- c) live
- d) lived

5)

Who _____ America?

- a) did discover
- b) discovers
- c) discovered
- d) had discovered

6) The guests _____ tea when Robert _____.

- a) had; entered
- b) were having; entered
- c) had; was entering
- d) will be having; enter

7) Nick _____ a new tie yesterday. It _____ him 10 dollars.

- a) bought; costed
- b) was buying; cost
- c) had bought; cost
- d) bought; cost

8) Neither Olga nor her sister _____ to go to the club tonight.

- a) wants
- b) is wanting
- c) is wanting
- d) isn't wanting

9) John Major _____ Prime Minister in November, 1990.

- a) had become
- b) becomes
- c) became
- d) has become

She _____ for 15 years.

- a) is teaching
- b) has been teaching
- c) teaches
- d) has taught

He _____ in Rome before he moved to Paris.

- a) had lived
- b) lived
- c) was living
- d) had been living

12) At this time tomorrow they _____ over Greece.

- a) will fly
- b) will be flying
- c) are flying
- d) will have flown

13) He _____ breakfast yet.

- a) has finished
- b) finished

d) hasn't finished

14)

Sam _____ riding a motorbike when he _____ 12 years old.

a) was learning, was

b) learnt; was

c) learns; is

d) will learn; will be

15)

They _____ their music class in the morning today, but normally they _____ it in the afternoon.

a) have; are having

b) are having; have

c) were having; are having

d) will have; had

A 3. D 4 B 5. C 6. B 7. D 8. A 9. C 10. B 11. A 12. B 13. D 14. B 15. B

86% - 100%	
69% - 85%	
50% - 68%	

I-II !

25

Образцы заданий для текущего контроля

Семестр 1

Cross-cultural differences: are they important?

Семестр 2

Speak on the

My future profession

9-10	
7-8	
5-6	

1.		
----	--	--

2.	-3)	
	- \	
	\ -	
3.		
4.		
	\	
5.		

8-

Образцы заданий для текущего контроля

Семестр 1

You play the part of a visitor to the international exhibition. Discuss the impressions and emotions with another visitor. Be active and polite.

Семестр 2

You play the part of a tourist agent. You have to book two tickets to Prague for two clients and make a hotel reservation for 6 days. Be active and polite.

9-10	
7-8	

5-6	

1.		
2.		
3.		
4.		
5.		

I-II !

Образцы заданий для текущего контроля

Семестр 1

Read and translate the text. Answer the questions.

Job Interview

Mr Johnson is the boss of a trucking company. His office is a mess. There are papers, books and boxes everywhere. Nothing is clean, nothing is in order: he needs a good secretary.

Mrs Santana wants a job. She is in his office for an interview. He is surprised because she is an old lady and she has no office experience. Mrs Santana is talking:

are papers, books and boxes everywhere. Your basket is full. The date on your calendar is the fifth.

Mr Johnson is sitting in his armchair and smiling. He says:

Answer the questions:

- 1) What kind of a company is this?
- 2) Who is the boss?
- 3) In what condition is his office?
- 4) Whom does Mr Johnson need?
- 5) What does Mrs Santana want?
- 6) Does she have any office experience?
- 7) Is she a young woman?
- 8) What does she say about herself?
- 9) Does Mr Johnson like her?

Семестр 2

Read and translate the text. Answer the questions.

Time management

A rich businessman was on holiday by the beach in Mexico when a small fishing boat docked nearby with just one man on board. Inside the boat there were several large tasty-looking fish.

Then I rest in the afternoon. In the evening I visit the rest of my family or stroll into the village where I

s degree from one of the best universities in the world. I can help you. If you spent more time fishing, you could buy a bigger boat. With the profits from it you could buy several more boats until eventually you would own the whole fleet of fishing boats. Then instead of selling the fish to a middleman you could sell the fish directly to the processor and increase your profit ; line-

man.

spend time with your wife, play with your kids, then rest in the afternoon. In the evening you could stroll into the village and have a drink with

Answer the questions:

- 1) Where was a rich business on holiday?
- 2) Who did he meet?
- 3) What did the fisherman do in his free time?
- 4) What did the businessman tell the fisherman about himself?
- 5) What did the businessman advise the fisherman?
- 6) What is the main idea of the story?

9-10	
7-8	
5-6	

1.		
2.	-	
	-	
	-	
3.	-	
	-	
	-	
4.		
	-	
5.		

Modern E *Семестр 1*
Семестр 2

Требования к структуре сочинения-эссе

- -
- -
- -

Требования, предъявляемые к написанию докладов

-
-
-
-
- -

Times New Roman

Структура доклада:

-
-
-
-
-
-
-
-

Структура резюме

-
-
-
-
-
-
-
-
-

Рекомендации по написанию личного письма

-
-
-

-
-
-
-
-
-

Рекомендации по написанию аннотации

-
-
-
-
-
-
-
-
-

The headline of the article

I found the article (rather) interesting (important, useful)

9-10	
7-8	
5-6	

1.		
2.		
3.		

	-3)	
	-	
4.		
5.	\	

I-IV !

Образцы заданий для текущего контроля

Do a pro

Cross-

Семестр 1

Семестр 2

Этапы работы над проектом

-
-
-
-
-
-
-
-

9-10	
7-8	
5-6	

	0-
	0-
	0-
	0-
	0-

! I-II ! -

Образцы заданий

- !!

- 1) uncle
- 2) stepfather
- 3) father-in-law
- 4) brother-in-law

2.

Will you meet my cousin John at the station tomorrow?

- 1) What does he like?
- 2) What is he like?
- 3) What does he do?
- 4) What does he look like?

- 1) piece
- 2) read
- 3) port
- 4) pit

4.

On ____ days we spent much time indoors watching TV.

- 1) rain
- 2) raining
- 3) rainy
- 4) rained

5.

What is ____ capital of ____ India?

- 1) a; an
- 3 -; the;

- 2) the; the
- 4) the; -

6.

They spoke to _____ daughter yesterday.

- 4) Tim and Mary

7

I prefer _____ coffee black and without sugar.

- 1) a
- 2) _____
- 3) an
- 4) the

8

She remembered _____ beautiful lawns and footpaths.

- 1) those
- 2) that
- 3) them
- 4) this

9.

- 1) somebody
- 2) anything
- 3) anybody
- 4) nobody

10.

Is there _____ or _____ furniture in your room?

- 1) much; little
- 2) many; little
- 3) much; few
- 4) many; few

11.

How many books _____

- 1) are
- 2) there are
- 3) are there
- 4) there

12.

My friend is afraid of _____

- 1) mouses
- 2) mice
- 3) mouse
- 4) mices

13.

Thunder and lightning are natural _____ .

- 1) phenomenon
- 2) phenomena
- 3) phenomenons
- 4) phenomen

14.

Turn off the gas! _____ water is boiling.

- 1) the
- 2) a
- 3) _____
- 4) an

They say _____ sugar is bad for you.

- 1) a
- 2) _____
- 3) an
- 4) the

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
3	4	4	3	4	1	2	1	3	1	3	2	2	1	2

!

Telephone

The telephone is a necessary means of communication in business.

When you need to telephone your colleague or partner, you dial his phone number which can be found in the directory. The phone will ring, and your colleague will answer it by picking up the receiver. If he is busy he may ask you to call back later. If he is already on the phone when you call him, his number is busy and you cannot get through. When he finishes speaking to you, he should hang up.

Many telephone numbers mostly related to businesses or governmental offices are prefixed by 800. These numbers provide free customer service because many companies are interested in getting new customers. In most civilized countries emergency numbers (ambulance, police, fire) are also toll-free calls. (To place an emergency telephone call in the USA, for example, you should dial 911 or 0.)

Making a telephone call is not always easy, especially if you do not know the person on the other end of the line very well. Phone messages must be accurate and complete. Taking them demands both writing and listening skills particularly when a caller is speaking quickly.

Asking callers to repeat a message can help, and there is really no need to be embarrassed about it. Even people who have spoken a language all their lives ask each other to repeat things.

2

- !!

She _____ to Greece.

- 1) never was
- 2) will never been
- 3) has never been
- 4) is never been

She is playing the piano, _____?

- 2) has she
- 4) will she

She _____ a lot about Canada and Mexico lately, so she can tell us a lot about their people.

- 1) was reading
- 2) has read
- 3) will read
- 4) had read

4.

They _____ a new school here by the end of 2020.

- 1) will have built
- 2) will have been building
- 3) will builds
- 4) will have been built

They _____ the report before the tutor returned.

- 1) had finished
- 2) finished
- 3) has finished
- 4) was finishing

3	1	2	1	1	3	2	4	3	3	2	2	2	1	1
---	---	---	---	---	---	---	---	---	---	---	---	---	---	---

!

Buckingham palace

Buckingham Palace is the London residence and administrative headquarters of the reigning monarch of the United Kingdom. Located in the City of Westminster, the palace is often at the centre of state occasions and royal hospitality. It has been a focal point for the British people at times of national rejoicing and mourning.

Originally known as Buckingham House, the building at the core of today's palace was a large townhouse built for the Duke of Buckingham in 1703 on a site that had been in private ownership for at least 150 years. It was acquired by King George III in 1761 as a private residence for Queen Charlotte and became known as The Queen's House. During the 19th century it was enlarged, principally by architects John Nash and Edward Blore, who constructed three wings around a central courtyard. Buckingham Palace became the London residence of the British monarch on the accession of Queen Victoria in 1837.

The last major structural additions were made in the late 19th and early 20th centuries, including the East front, which contains the well-known balcony on which the royal family traditionally congregates to greet crowds. The palace chapel was destroyed by a German bomb during World War II; the Queen's Gallery was built on the site and opened to the public in 1962 to exhibit works of art from the Royal Collection.

!

I-II !

I-II

100% - 50%	

10-5	

1.		
2.	-	
	-	
	-	
3.	-	
	-	
	-	0
4.		
	-	
5.		

1.

08832-8.
[online.ru/bcode/442346](https://biblio-online.ru/bcode/442346)

2.

3.

[online.ru/book/angliyskiy-yazyk-dlya-psihologov-431713](https://www.biblio-online.ru/book/angliyskiy-yazyk-dlya-psihologov-431713)

4.

08678-2.
[online.ru/bcode/433690](https://biblio-online.ru/bcode/433690)

ISBN 978-5-534-
 URL: [https://biblio-](https://biblio-online.ru/bcode/423117)

<https://biblio-online.ru/bcode/423117>

URL: [https://www.biblio-](https://www.biblio-online.ru/bcode/423117)

-
 2-

ISBN 978-5-534-
 URL: [https://biblio-](https://biblio-online.ru/bcode/423117)

1. -
- 2.
3. 6-
- 538
4. 9-
- . 2
5. -
6. -
7. practice
- 6-
8. -
9. 4-
10. Murphy, R. Essential Grammar in Use ()/ R. Murphy. Cambridge University Press, 2012. 319 p.

7.3. ! - !!

1. <http://www.native-english.ru/exercises> - Native English -
2. <http://www.study.ru> - Study.ru
3. <http://www.bbc.co.uk/learningenglish> - BBC
4. <https://www.rt.com> - Russia Today
5. <http://www.ru.wikipedia.org> -
6. <http://www.english.language.ru/tests/index.html> - ru

9. !!

- Kaspersky Endpoint Security
 1FB6-161215-133553-1-6231
 Microsoft Open License, 49463448 :
1. Microsoft Windows Professional 7 Russian
 2. Microsoft Office 2010 Russian

