

1  
1, 2  
:  
):  
4, 144  
1; 2

<p><b>-4.</b></p>	

have got.

to be

there is/are

to have

Past

Present.

-  
-

Future

1		18			2		15
2		18			2		15
3		18			2		15

4		18			2	15
5		4				4
		<b>72</b>			<b>8</b>	<b>64</b>
6		18			2	15
7		18			2	15
8	-	18			2	15
9		18			2	15
10		4				4
		<b>72</b>			<b>8</b>	<b>64</b>
		<b>144</b>			<b>16</b>	<b>128</b>

16  
120

- 4

**I**

60

2

)

\_\_\_\_\_ :  
 \_\_\_\_\_ : Visit of a foreign partner  
 \_\_\_\_\_ to be - -  
 \_\_\_\_\_

-21)  
 -14)  
 -96)  
 -31)

\_\_\_\_\_ -43)  
 \_\_\_\_\_  
 \_\_\_\_\_ -8) \_\_\_\_\_ -7),  
 \_\_\_\_\_: Tough interviews -  
 \_\_\_\_\_: Applying for a job

)

\_\_\_\_\_ The Present Simple Tense - -7  
 \_\_\_\_\_ -109)  
 \_\_\_\_\_: Modern Etiquette -

)

\_\_\_\_\_ -23)  
 \_\_\_\_\_ The Past Simple Tense -  
 \_\_\_\_\_ -132)  
 \_\_\_\_\_: Why should I learn English 10 compelling reasons for  
 EFL learners ( .24-25)

**II**

)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ : A business trip

70)

- -

)

\_\_\_\_\_  
\_\_\_\_\_ : Negotiations  
\_\_\_\_\_ c. 4- -11 -10)

-

)

\_\_\_\_\_  
\_\_\_\_\_ : Time management

\_\_\_\_\_ The Future Simple Tense c. 146-  
148)

)

\_\_\_\_\_ : Education  
\_\_\_\_\_ : Education: Historical Perspective c.19-20)  
\_\_\_\_\_ The Future Perfect Tense - ,5

**I**

1. \_\_\_\_\_ -21)  
\_\_\_\_\_ thereis/are to be - -98)  
-101)

2.	_____	thereis/are	-	-102)
	_____ : First names and friendship			
	_____			
3.	_____	tohave	have got	-
	104)			-
	_____ : First names and friendship			
4.	_____	to have	have got	-
				-
	_____ : Forms of Address -19)			
5.	_____			-
	_____ : Forms of Address			
		The art of mingling	-	-
	_____ : Listen to people getting acquainted at a conference. What are they talking about? Do they get on with each other?			
	_____			
	_____ : Tough interviews -43)			
				-86)
				-7),
	-	-10)		
	_____ : Winning posts -			
	_____ : A new job			
			-	-12)
			-	-36)
			-	-38)
	_____ : Job hunting -40)			
5.	_____		-	-42).
		V	-	
	_____ : Dos and donts for jobseekers -52)			

1.	_____ : Modern Etiquette	-31)	-
	_____		
	21)		
	_____		
	_____ The Present Continuous Tense	-117),	
	_____ -120)		
	_____ : Modern Etiquette	-34)	
	_____		
	_____ : Modern Etiquette	.34-38)	
	_____		
	_____ -24)		
	_____ Modern Etiquette	-38)	
4.	_____		
	_____		
	Present Simple Tense vs the Present Continuous Tense	-	The
	124)		-
	_____ : Telephone techniques that work	-41),	
	_____		
	_____ -24)		-18),
	_____ : Telephone etiquette: how phonogetic areyou?	-47)	
	_____		
	_____ : Telephone English: how to take and give messages		
	_____		
	_____		
	_____ The Past Simple Tense	-	
	_____ -136)		
	_____		
2.	_____	-23)	
	_____		
	_____ The Past Continuous Tense	-	
	_____ -140)		
	_____ : Why should I learn English 10 compelling reasons for		
	EFL learners ( _____ .24-25)		
	_____		
3.	_____		
	_____ : The impact of culture on business ( _____ .229),		
	Vive la difference? ( _____ .230-231)		
	_____ :	/The Past Continuous Tense . 7,9 ( _____ . 141),	
	vs the Past Continuous Tense ( _____ . 142), _____ . 1,2 ( _____ .142)	/ The Past Simple Tense	
	_____		
	_____		
	_____ -		
	_____		
	_____ -87)		



\_\_\_\_\_ : Stereotypes vs cultural generalizations  
232-233)

5. \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_ : Cross-cultural differences between native English-  
speaking communities ( c. 234) British attitudes. Tea ( .234-235)

\_\_\_\_\_ :  
differences: are they important ( .16 .27) Cross-cultural  
\_\_\_\_\_ : -

## II

\_\_\_\_\_  
\_\_\_\_\_ : Catching a train. Booking train tickets in  
Britain. Booking train tickets in the USA ( )  
\_\_\_\_\_ : A railway journey

\_\_\_\_\_  
\_\_\_\_\_ : Travelling by railway -70)

3. \_\_\_\_\_  
\_\_\_\_\_ : Travelling by plane Airplane reservations  
\_\_\_\_\_ : Travelling by plane  
\_\_\_\_\_ -66),

4. \_\_\_\_\_  
\_\_\_\_\_ : Atahotel  
\_\_\_\_\_ : Booking a room

5. \_\_\_\_\_  
\_\_\_\_\_ : At the Grand hotel -80).  
\_\_\_\_\_ : London

\_\_\_\_\_ : Rules for negotiations, The most important elements of negotiations

\_\_\_\_\_ : Negotiation tactics

2. \_\_\_\_\_

\_\_\_\_\_ : Discussing the order, At the office

\_\_\_\_\_ Meeting a partner  
\_\_\_\_\_ -27)

3. \_\_\_\_\_

Past -11, 14- -14)

\_\_\_\_\_ : Discussing the price problem

\_\_\_\_\_

-

\_\_\_\_\_ -  
\_\_\_\_\_ The Future Simple Tense c. 146-  
\_\_\_\_\_ -151)

\_\_\_\_\_ : How well do you manage time

\_\_\_\_\_ Good and bad time  
management

\_\_\_\_\_ The Future Continuous Tense -  
\_\_\_\_\_ -157)

\_\_\_\_\_ : Managing your time

3. \_\_\_\_\_

\_\_\_\_\_ : Leisure time,  
What do you do in your free time

\_\_\_\_\_ Leisure time  
\_\_\_\_\_ : Leisure activities

4. \_\_\_\_\_

\_\_\_\_\_ The Future Perfect Tense -  
\_\_\_\_\_ -37)

\_\_\_\_\_ : Five ways to balance work and leisure

\_\_\_\_\_

\_\_\_\_\_ : Education in a globalized world

\_\_\_\_\_

education - for the better or for the worse?

\_\_\_\_\_

History of world education

\_\_\_\_\_

Future \_\_\_\_\_

2. \_\_\_\_\_

:

4) \_\_\_\_\_ .

- a) him
- b) he
- c) his
- d) he s

5) \_\_\_\_\_ .

- a) has
- b) does have
- c) have
- d) haves

6) \_\_\_\_\_ any shops nearby?

- a) There is
- b) There are
- c) Is there
- d) Are there

7) \_\_\_\_\_ you got a pen?

- a) are
- b) have
- c) has
- d) is

8) \_\_\_\_\_ .

- a) a few; one
- b) few; a
- c) some; the other
- d) a little; another

9) Last year our students had \_\_\_\_\_ in Correctional School Education.

- a) many laboratory works
- b) much laboratory work
- c) a few laboratory works
- d) one laboratory work

10) \_\_\_\_\_ do about \_\_\_\_\_ .

- a) is; it
- b) are; it
- c) is; them
- d) are; they

11) I have left \_\_\_\_\_ book at home. Can you give me \_\_\_\_\_ ?

- a) my; your
- b) mine; your

- c) my; yours
- d) mine; yours

12)

Look!

- a) something
- b) some
- c) anything
- d) nothing

13)

Look at \_\_\_\_ geese!

- a) this; they
- b) those; it
- c) these; them
- d) these; they

14)

He \_\_\_\_ now.

- a) is reading
- b) read
- c) are reads
- d) reads

15)

When I \_\_\_\_\_ to university yesterday, I \_\_\_\_\_ my friend.

- a) am going, meet
- b) was going, was meeting
- c) went, was meeting
- d) was going, met

: 1. 2. A 3 4.A 5.A 6. 7. B 8.D 9.C 10.A 11. C 12.A 13.D 14.A 15. D

2

1)

\_\_\_\_\_ this film before?

- a) Do you see
- b) Did you see
- c) Have you seen
- d) Will you see

2)

Michael \_\_\_\_\_ playing the piano at the age of six.

- a) began
- b) begins
- c) had begun
- d) was beginning

3)

4)

My parents \_\_\_\_\_ in London since 2009.

- a) were living
- b) have lived
- c) live
- d) lived

5)

Who \_\_\_\_\_ America?

- a) did discover
- b) discovers
- c) discovered
- d) haddiscovered

6)

The guests \_\_\_\_\_ tea when Robert \_\_\_\_\_.

- a) had; entered
- b) were having; entered
- c) had; was entering
- d) will be having; enter

7)

Nick \_\_\_\_\_ a new tie yesterday. It \_\_\_\_\_ him 10 dollars.

- a) bought; costed
- b) was buying; cost
- c) had bought; cost
- d) bought; cost

8)

Neither Olga nor her sister \_\_\_\_\_ to go to the club tonight.

- a) wants
- b) want
- c) is wanting
- d) isn twanting

John Major \_\_\_\_\_ Prime Minister in November, 1990.

- a) had become
- b) becomes
- c) became
- d) hasbecome

She \_\_\_\_\_ for 15 years.

- a) is teaching
- b) has been teaching
- c) teaches
- d) hasteached

He \_\_\_\_\_ in Rome before he moved to Paris.

- a) had lived
- b) lived
- c) was living
- d) hadbeenliving

12)

At this time tomorrow they \_\_\_\_\_ over Greece.

- a) will fly
- b) will be flying
- c) are flying
- d) will have flown

13)

He \_\_\_\_\_ breakfastyet.

- a) has finished
- b) finished
- c) didn t finish
- d) hasn tfinished

14)

Sam \_\_\_\_\_ riding a motorbike when he \_\_\_\_\_ 12 years old.

- a) was learning, was
- b) learnt; was
- c) learns; is
- d) willlearn; willbe

15)

They \_\_\_\_\_ their music class in the morning today, but normally they \_\_\_\_\_ it in the afternoon.

- a) have; are having
- b) are having; have
- c) were having; are having
- d) will have; had

: 1. 2. A 3.D 4 B 5.C 6.B 7.D 8.A 9.C 10.B 11.A 12.B 13.D 14.B 15.B

:

86% 100%	
69% - 85%	
50% - 68%	

**I-II**

**Семестр 1**

Cross-cultural differences: are they important?

**Семестр 2**

My future profession

9-10	
7-8	
5-6	

1.		
2.		-3)
	- \	
	\ -	
3.		
4.		
	\	
5.		



*Образцы заданий для текущего контроля****Семестр 1***

You play the part of a visitor to the international exhibition. Discuss the impressions and emotions with another visitor. Be active and polite.

***Семестр 2***

You play the part of a tourist agent. You have to book two tickets to Prague for two clients and make a hotel reservation for 6 days. Be active and polite.

9-10	
7-8	
5-6	

1.		
2.		
		-3)
		- \
3.		
		\ -

4.		
5.		

3) (I-II ).

*Образцы заданий для текущего контроля*

***Семестр 1***

Read and translate the text. Answer the questions.

**Job Interview**

Mr Johnson is the boss of a trucking company. His office is a mess. There are papers, books and boxes everywhere. Nothing is clean, nothing is in order: he needs a good secretary.

Mrs Santana wants a job. She is in his office for an interview. He is surprised because she is an old lady and she has no office experience. Mrs Santana is talking:

You see,

office. There are papers, books and boxes everywhere. Your basket is full. The date on your calendar is

Mr Johnson is sitting in his armchair and smiling. He says:

Answer the questions:

- 1) What kind of a company is this?
- 2) Who is the boss?
- 3) In what condition is his office?
- 4) Whom does Mr Johnson need?
- 5) What does Mrs Santana want?
- 6) Does she have any office experience?
- 7) Is she a young woman?
- 8) What does she say about herself?
- 9) Does Mr Johnson like her?

***Семестр 2***

Read and translate the text. Answer the questions.

Time management

A rich businessman was on holiday by the beach in Mexico when a small fishing boat docked nearby with just one man on board. Inside the boat there were several large tasty-looking fish.

id the rich man.

play with my children. Then I rest in the afternoon. In the evening I visit the rest of my family or stroll into the village

best universities in the world. I can help you. If you spent more time fishing, you could buy a bigger boat. With the profits from it you could buy several more boats until eventually you would own the whole fleet of fishing boats. Then instead of selling the fish to a middleman you could sell the fish directly to the processor and increase your profit ; line-

ked the humble fisherman.

little, spend time with your wife, play with your kids, then rest in the afternoon. In the evening you could stroll into the village and have a drink with your friends. You see h

Answer the questions:

- 1) Where was a rich business on holiday?
- 2) Who did he meet?
- 3) What did the fisherman do in his free time?
- 4) What did the businessman tell the fisherman about himself?
- 5) What did the businessman advise the fisherman?
- 6) What is the main idea of the story?

9-10	
7-8	
5-6	

1.		
2.	-	
	-	

	-	
3.	-	
	-	
	-	
4.		
	-	
5.		

4)

I-II

*Образцы заданий для текущего контроля*

***Семестр 1***

Modern Etiquette

***Семестр 2***

3 crucial skills of a Tour Guide

*Требования к структуре сочинения-эссе*

- -
- -
- -

*Требования, предъявляемые к написанию докладов*

- 
- 
- 
- 
- 
- (7-10
- ).

TimesNewRoman,

*Структура доклада:*

- 
-

•

•

•

•

*Структура резюме*

•

•

•

•

•

•

•

•

•

*Рекомендации по написанию личного письма*

•

•

•

•

○

-

○

○

•

-

•

*Рекомендации по написанию аннотации*

•

-

•

•

○

The article is

○

The headline of the arti

○

○

○

The article is

○

I found the article (rather) interesting (important, useful)

9-10	
7-8	
5-6	

1.		
	50%	
2.		
		-3
3.		-3)
		-
4.		
5.		
		\

5) D h g l j h e v m q Z k l b y \ I - I Y h k \_ d f l \_ k l j u

*Образцы заданий для текущего контроля*

***Семестр 1***

Do a

Cross-

***Семестр 2***

Popular leisure activities

*Этапы работы над проектом*

- 
- 
- 
- 
- 
- 
- 
- 
- 

;

9-10	
7-8	
5-6	

	0-
	0-
	0-
	0-
	0-
	0-

*Образцы заданий*

My wife's father is my \_\_\_\_\_.

- |                  |                   |
|------------------|-------------------|
| 1) uncle         | 2) stepfather     |
| 3) father-in-law | 4) brother-in-law |

Will you meet my cousin John at the station tomorrow?

- |                       |                            |
|-----------------------|----------------------------|
| 1) What does he like? | 2) What is he like?        |
| 3) What does he do?   | 4) What does he look like? |

- |          |         |
|----------|---------|
| 1) piece | 2) read |
| 3) port  | 4) pit  |

4.

On \_\_\_\_\_ days we spent much time indoors watching TV.

- |          |            |
|----------|------------|
| 1) rain  | 2) raining |
| 3) rainy | 4) rained  |

5.

What is \_\_\_\_\_ capital of \_\_\_\_\_ India?

- |            |             |
|------------|-------------|
| 1) a; an   | 2) the; the |
| 3) -; the; | 4) the; -   |

They spoke to \_\_\_\_\_ daughter yesterday.

- 4) Tim and Mary

7.

I prefer \_\_\_\_\_ coffee black and without sugar.

- |       |        |
|-------|--------|
| 1) a  | 2)     |
| 3) an | 4) the |

She remembered \_\_\_\_\_ beautiful lawns and footpaths.

- |          |         |
|----------|---------|
| 1) those | 2) that |
| 3) them  | 4) this |

see \_\_\_\_\_.

- |             |             |
|-------------|-------------|
| 1) somebody | 2) anything |
| 3) anybody  | 4) nobody   |



10.

Is there \_\_\_ or \_\_\_ furniture in your room?

- 1) much; little
- 2) many; little
- 3) much; few
- 4) many; few

11.

- 1) are
- 2) there are
- 3) arethere
- 4) there

12.

My friend is afraid of \_\_\_\_\_

- 1) mouses
- 2) mice
- 3) mouse
- 4) mices

13.

Thunder and lightning are natural \_\_\_\_\_ .

- 1) phenomenon
- 2) phenomena
- 3) phenomenons
- 4) phenomen

14.

Turnoffthegas! \_\_\_\_\_ waterisboiling.

- 1) the
- 2) a
- 3)
- 4) an

15.

They say \_\_\_ sugar is bad for you.

- 1) a
- 2)
- 3) an
- 4) the

:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
3	4	4	3	4	1	2	1	3	1	3	2	2	1	2

### Telephone

The telephone is a necessary means of communication in business.

When you need to telephone your colleague or partner, you dial his phone number which can be found in the directory. The phone will ring, and your colleague will answer it by picking up the receiver. If he is busy he may ask you to call back later. If he is already on the phone when you call him, his number is busy and you cannot get through. When he finishes speaking to you, he should hang up.

Many telephone numbers mostly related to businesses or governmental offices are prefixed by 800. These numbers provide free customer service because many companies are interested in getting new customers. In most civilized countries emergency numbers (ambulance, police, fire) are also toll-free calls. (To place an emergency telephone call in the USA, for example, you should dial 911 or 0.)

Making a telephone call is not always easy, especially if you do not know the person on the other end of the line very well. Phone messages must be accurate and complete. Taking them demands both writing and listening skills particularly when a caller is speaking quickly.

Asking callers to repeat a message can help, and there is really no need to be embarrassed about it. Even people who have spoken a language all their lives ask each other to repeat things.

2

She \_\_\_\_\_ to Greece.

- |                   |                    |
|-------------------|--------------------|
| 1) never was      | 2) will never been |
| 3) has never been | 4) is never been   |

She is playing the piano, \_\_\_\_\_?

- |   |             |
|---|-------------|
| 1 | 2) has she  |
| 3 | 4) will she |

She \_\_\_\_\_ a lot about Canada and Mexico lately, so she can tell us a lot about their people.

- |                |             |
|----------------|-------------|
| 1) was reading | 2) has read |
| 3) will read   | 4) had read |

4.

They \_\_\_\_\_ a new school here by the end of 2020.

- |                    |                            |
|--------------------|----------------------------|
| 1) will have built | 2) will have been building |
| 3) will builds     | 4) will have been built    |

5

They \_\_\_\_\_ the report before the tutor returned.

- |                 |                  |
|-----------------|------------------|
| 1) had finished | 2) finished      |
| 3) has finished | 4) was finishing |

6.

My fellow student has \_\_\_\_\_ been late for classes.

- |          |        |
|----------|--------|
| 1) ever  | 2) yet |
| 3) never | 4) as  |

7.

Have they fed the dogs \_\_\_\_\_?

- |          |            |
|----------|------------|
| 1) ever  | 2) yet     |
| 3) never | 4) already |

8.

My boyfriend \_\_\_\_\_ from his business trip last Sunday.

- |                  |                 |
|------------------|-----------------|
| 1) have returned | 2) had returned |
| 3) has returned  | 4) returned     |

9.

I \_\_\_ very proud of my son. He won the local competition.

- 1) is
- 2) are
- 3) am
- 4) were

10.

We \_\_\_\_\_ supper when you come to visit us.

- 1) will have
- 2) will have had
- 3) will be having
- 4) have

11.

She will buy a wonderful present if you \_\_\_ her.

- 1) invites
- 2) invite
- 3) will be inviting
- 4) will invite

12.

Listen! Somebody \_\_\_\_\_ .

- 1) was singing
- 2) is singing
- 3) sings
- 4) are singing

13.

Tomorrow at 9 p.m. I \_\_\_\_\_ to Paris.

- 1) will fly
- 2) will be flying
- 3) will have flown
- 4) flew

14.

- 1) dreams; leaves
- 2) will dream; leaves
- 3) dreams; will leave
- 4) dreams; is leaving

15.

Jill \_\_\_\_\_ dinner when her husband \_\_\_\_\_ .

- 1) was cooked, came
- 2) cooked, came
- 3) was cooking, came
- 4) were cooking, was coming

:

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
3	1	2	1	1	3	2	4	3	3	2	2	2	1	1

### Buckingham palace

Buckingham Palace is the London residence and administrative headquarters of the reigning monarch of the United Kingdom. Located in the City of Westminster, the palace is often at the centre of state occasions and royal hospitality. It has been a focal point for the British people at times of national rejoicing and mourning.

Originally known as Buckingham House, the building at the core of today's palace was a large townhouse built for the Duke of Buckingham in 1703 on a site that had been in private ownership for at least 150 years. It was acquired by King George III in 1761 as a private residence for Queen Charlotte and became known as The Queen's House. During the 19th century it was enlarged, principally by architects John Nash and Edward Blore, who constructed three wings around a central courtyard. Buckingham Palace became the London residence of the British monarch on the accession of Queen Victoria in 1837.

The last major structural additions were made in the late 19th and early 20th centuries, including the East front, which contains the well-known balcony on which the royal family traditionally congregates to greet crowds. The palace chapel was destroyed by a German bomb during World War II; the Queen's Gallery was built on the site and opened to the public in 1962 to exhibit works of art from the Royal Collection.

**I-II**

I-II

100% - 50%	

10-5	

1.		
2.	-	
	-	
	-	
3.	-	
	-	
	-	0
4.		
	.	
	-	

5.		

7

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2. Microsoft Office 2010 Russian

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